



City of Kenora
Committee of the Whole Agenda
Tuesday, January 12, 2016
9:00 a.m.
City Hall Council Chambers

A. Public Information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its January 19, 2016 meeting:-

- Adopt a new Tariff of Fees and Charges By-Law to give effect to new Museum Boardroom rental rates outlined in Schedule "B" of the bylaw

B. Declaration of Pecuniary Interest & the General Nature Thereof

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance

C. Confirmation of Previous Committee Minutes

Motion:

That the Minutes from the last regular Committee of the Whole meeting held December 8, 2015 and Special Committee of the Whole meeting held November 20, 2015 be confirmed as written and filed.

D. Deputations/Presentations

- Black Sturgeon Water Quality Testing Results – Ryan Haines
 - Margaret Beach, Property Matter
- LOWDC 2015 Q4 Report – Ron Sabourin/Mike Greaves

E. Reports:

1. Corporate Services & Strategic Initiatives

Pages 9-40

Item Subject

- 1.1. Community Foundation Annual Interest
- 1.2. Strategic Plan – Balanced Scorecard
- 1.3. Section 357 Tax Appeals
- 1.4. Set Fine Application –bylaw 6-2006
- 1.5. Set Fine Application – Part II to bylaw 180-2015
- 1.6. Set Fine Application – Part I to bylaw 180-2015

2. Fire & Emergency Services

Item Subject

2.1 No Reports

3. Operations & Infrastructure

Item Subject

Pages 41-43

3.1 Keewatin Channel Bridge Rehabilitation Tender Award

4. Community & Development Services

Item Subject

Pages 44-49

4.1 Museum Boardroom Rental Rates

4.2 Purchase and Sale of Lands – Gagne

4.3 Black Sturgeon Lake Water Quality Report

Proclamations:

➤ Alzheimer Awareness Month

Other:

11:00 a.m. Statutory Public Meeting – Official Plan Amendment

Next Meeting

- Tuesday, February 9, 2016

Motion - Adjourn to Closed Meeting:

That this meeting be now adjourned at _____ a.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session to discuss items pertaining to the following: -

- i) Proposed or Pending Acquisition or Disposition of Land (1 matter)
- ii) Personal Matter about an Identifiable Individual (2 matters)
- iii) Labour Relations (2 matters)

Adjournment



DEPUTATION REQUEST FORM

To Appear before Kenora City Council or Committee of the Whole of Council

How to Make a Deputation:

1. Determine date and time of Council or Committee meeting you wish to attend.
2. Submit this completed and signed form to the City Clerk (deliver/mail/fax or e-mail)
 - at least seven (7) days in advance of any Committee meeting
 - before 10:00 a.m. on date of a Council meeting;
3. State your name prior to speaking, and
4. Provide a copy of materials used in your presentation, if any, to the City Clerk for the official record (either in advance or at the time of the deputation).

City Clerk's Contact Information:

By Mail: 1 Main Street South, Kenora, ON P9N 3X2

By fax: 807-467-2009

E-mail: hkasprick@kenora.ca

<p>Name: (person making deputation)</p> <p>Ryan Haines _____ / _____ (please print)</p>	<p>Organization You Represent: (if applicable)</p>
<p>Mailing Address: _____ Telephone Number: _____</p>	
<p>Email Address: <u>ryan.haines@kenoraconsultants.com</u> Postal Code: _____</p>	
<p>Other Persons Presenting with You on this topic? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (on behalf of same organization)</p>	
<p>If yes, Other Names: _____</p>	
<p>Topic – include brief statement of issue or purpose for Deputation: • Please see Protocol Notes on Page 2</p>	
<p><u>Presentation of Black Sturgeon Water Quality Testing Results-2015</u></p>	
<p>I wish to appear before <input type="checkbox"/> Council <input checked="" type="checkbox"/> Committee of the Whole <input type="checkbox"/> Other</p>	
<p>On the Meeting date: <u>January 12, 2016</u></p>	
<p>Please Note:</p>	
<p>Most meetings are video-taped and reported on by both the local newspaper and radio stations. Subsequently your deputation will form part of the public record in the minutes which are circulated widely and posted on the City's portal on the internet. By appearing before Council/Committee and signing this form, you hereby understand that information pertaining to you and your deputation will be publicized.</p>	
<p>Do you have material to leave with Council following your deputation? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If yes, please give to Clerk upon arrival to meeting)</p>	
<p>Signature Required: _____ (Must be signed by applicant to go forward)</p>	

Deputation Protocol

The purpose of the deputation process is to allow individuals or groups an opportunity to make their views known to Council. Council values and welcomes input, comments, and constructive suggestions. Since Council generally has to consider a large number of issues and concerns at any given time, the following Protocol is observed and we thank you for your interest in making a deputation and abiding by the rules:-

2.9 Cell phones/Blackberries/Smart Phones

All phones are required to be turned to vibrate during all Council and Committee meetings.

9.7 No Deputant shall:

1. Speak without first being recognized by the Head of Council or Chair
2. Speak disrespectfully of any person
3. Use offensive words or gestures, or make abusive comments,
4. Speak on any subject other than the subject stated on their Deputation Request Form
5. Disobey the Rules of Procedure or a decision of the Council or Committee

9.9 Expulsion

The Head of Council or Chair may cause to expel and exclude any member of the public who creates any disturbance or acts improperly during a meeting of Council or Committee. If necessary, the Clerk may be called upon to seek the appropriate assistance from police officers for this purpose.

9.14 Appearance - previous - limitation - new information

Any person appearing before Council who has previously appeared before Council on the same subject matter, shall be limited to providing only new information in their second and subsequent appearances.

✓ *Check below:*

I have never spoken on this issue before.

I have spoken on this issue before and the new information I wish to present is as follows:-

2015 results

{Committee of the Whole/Property & Planning Meeting}

Committee of the Whole Meetings combined with the Property & Planning Committee immediately following, commence at 9:00 a.m., typically on the 2nd Tuesday of each month, unless otherwise advertised.

Committee Deputations are given approx. 15 minutes each at the beginning of the meeting, subject to the Chair's discretion.

Members of Committee may engage in dialogue with the person making a deputation as a matter of receiving and/or clarifying information.

Please present any material, letters or other relevant information concerning your deputation to Committee either at the time of your deputation or in advance of the meeting.

When a number of people are to appear representing one viewpoint or interest group, it is expected the group speak through a spokesperson, or submit written submissions.

{Council Meetings}

Regular Council meetings commence at 12:00 p.m., typically on the 3rd Tuesday of each month, unless otherwise advertised.

Deputations before Council are given approx. 5 minutes each at the beginning of the meeting, subject to the Mayor's discretion.

Council will not debate an issue, but will take the information under advisement.

Please present any material, letters or other relevant information concerning your deputation to Council either at the time of your deputation or in advance of the meeting.

When a number of people are to appear representing one viewpoint or interest group, it is expected the group speak through a spokesperson, or submit written submissions.



DEPUTATION REQUEST FORM

To Appear before Kenora City Council or Committee of the Whole of Council

How to Make a Deputation:

1. Determine date and time of Council or Committee meeting you wish to attend.
2. Submit this completed and signed form to the City Clerk (deliver/mail/fax or e-mail)
 - at least seven (7) days in advance of any Committee meeting
 - before 10:00 a.m. on date of a Council meeting;
3. State your name prior to speaking, and
4. Provide a copy of materials used in your presentation, if any, to the City Clerk for the official record (either in advance or at the time of the deputation).

City Clerk's Contact Information:

By Mail: 1 Main Street South, Kenora, ON P9N 3X2

By fax: 807-467-2009

E-mail: hkasprick@kenora.ca

Name: (person making deputation) Margaret Beach	Organization You Represent: (if applicable)
_____ / _____ (please print)	
Mailing Address: 1505 Valley Drive	Telephone Number: (807) 464-4077
Email Address: gibilake@gmail.com	Postal Code: P9N 4K6
Other Persons Presenting with You on this topic? (on behalf of same organization) <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
If yes, Other Names: Kim Bailey	
Topic – include brief statement of issue or purpose for Deputation: • Please see Protocol Notes on Page 2	
<small>Activities/Occurences on city property (road right-of-way) adjacent to our property and damage to our improvements to City Property.</small>	
I wish to appear before <input type="checkbox"/> Council <input checked="" type="checkbox"/> Committee of the Whole <input type="checkbox"/> Other	
On the Meeting date: January 12, 2016	
Please Note: Most meetings are video-taped and reported on by both the local newspaper and radio stations. Subsequently your deputation will form part of the public record in the minutes which are circulated widely and posted on the City's portal on the internet. By appearing before Council/Committee and signing this form, you hereby understand that information pertaining to you and your deputation will be publicized.	
Do you have material to leave with Council following your deputation? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If yes, please give to Clerk upon arrival to meeting)	
Signature Required: <u>Marg Beach</u> (Must be signed by applicant to go forward)	

Deputation Protocol

The purpose of the deputation process is to allow individuals or groups an opportunity to make their views known to Council. Council values and welcomes input, comments, and constructive suggestions. Since Council generally has to consider a large number of issues and concerns at any given time, the following Protocol is observed and we thank you for your interest in making a deputation and abiding by the rules:-

2.9 Cell phones/Blackberries/Smart Phones

All phones are required to be turned to vibrate during all Council and Committee meetings.

9.7 No Deputant shall:

1. Speak without first being recognized by the Head of Council or Chair
2. Speak disrespectfully of any person
3. Use offensive words or gestures, or make abusive comments,
4. Speak on any subject other than the subject stated on their Deputation Request Form
5. Disobey the Rules of Procedure or a decision of the Council or Committee

9.9 Expulsion

The Head of Council or Chair may cause to expel and exclude any member of the public who creates any disturbance or acts improperly during a meeting of Council or Committee. If necessary, the Clerk may be called upon to seek the appropriate assistance from police officers for this purpose.

9.14 Appearance - previous - limitation - new information

Any person appearing before Council who has previously appeared before Council on the same subject matter, shall be limited to providing only new information in their second and subsequent appearances.

✓ *Check below:*

I have never spoken on this issue before.

I have spoken on this issue before and the new information I wish to present is as follows:-

{Committee of the Whole/Property & Planning Meeting}

Committee of the Whole Meetings combined with the Property & Planning Committee immediately following, commence at 9:00 a.m., typically on the 2nd Tuesday of each month, unless otherwise advertised.

Committee Deputations are given approx. 15 minutes each at the beginning of the meeting, subject to the Chair's discretion.

Members of Committee may engage in dialogue with the person making a deputation as a matter of receiving and/or clarifying information.

Please present any material, letters or other relevant information concerning your deputation to Committee either at the time of your deputation or in advance of the meeting.

When a number of people are to appear representing one viewpoint or interest group, it is expected the group speak through a spokesperson, or submit written submissions.

{Council Meetings}

Regular Council meetings commence at 12:00 p.m., typically on the 3rd Tuesday of each month, unless otherwise advertised.

Deputations before Council are given approx. 5 minutes each at the beginning of the meeting, subject to the Mayor's discretion.

Council will not debate an issue, but will take the information under advisement.

Please present any material, letters or other relevant information concerning your deputation to Council either at the time of your deputation or in advance of the meeting.

When a number of people are to appear representing one viewpoint or interest group, it is expected the group speak through a spokesperson, or submit written submissions.



DEPUTATION REQUEST FORM

To Appear before Kenora City Council or Committee of the Whole of Council

How to Make a Deputation:

1. Determine date and time of Council or Committee meeting you wish to attend.
2. Submit this completed and signed form to the City Clerk (deliver/mail/fax or e-mail)
 - at least seven (7) days in advance of any Committee meeting
 - before 10:00 a.m. on date of a Council meeting;
3. State your name prior to speaking, and
4. Provide a copy of materials used in your presentation, if any, to the City Clerk for the official record (either in advance or at the time of the deputation).

City Clerk's Contact Information:

By Mail: 1 Main Street South, Kenora, ON P9N 3X2

By fax: 807-467-2009

E-mail: hkasprick@kenora.ca

Name: (person making deputation)	Organization You Represent: (if applicable)
Ron Sabourin and/or Mike Greaves / Lake of the Woods Development Commission (please print)	
Mailing Address: _____	Telephone Number: _____
Email Address: _____	Postal Code: _____
Other Persons Presenting with You on this topic? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <small>(on behalf of same organization)</small>	
If yes, Other Names: <u>possibly other Commission members</u>	
Topic – include brief statement of issue or purpose for Deputation: • Please see Protocol Notes on Page 2	
<u>LOWDC 2015 Q4 Report to Council</u>	
I wish to appear before <input type="checkbox"/> Council <input checked="" type="checkbox"/> Committee of the Whole <input type="checkbox"/> Other	
On the Meeting date: <u>January 12, 2016</u>	
Please Note: Most meetings are video-taped and reported on by both the local newspaper and radio stations. Subsequently your deputation will form part of the public record in the minutes which are circulated widely and posted on the City's portal on the internet. By appearing before Council/Committee and signing this form, you hereby understand that information pertaining to you and your deputation will be publicized.	
Do you have material to leave with Council following your deputation? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, please give to Clerk upon arrival to meeting)	
Signature Required: _____ (Must be signed by applicant to go forward)	

...2

Deputation Protocol

The purpose of the deputation process is to allow individuals or groups an opportunity to make their views known to Council. Council values and welcomes input, comments, and constructive suggestions. Since Council generally has to consider a large number of issues and concerns at any given time, the following Protocol is observed and we thank you for your interest in making a deputation and abiding by the rules:-

2.9 Cell phones/Blackberries/Smart Phones

All phones are required to be turned to vibrate during all Council and Committee meetings.

9.7 No Deputant shall:

1. Speak without first being recognized by the Head of Council or Chair
2. Speak disrespectfully of any person
3. Use offensive words or gestures, or make abusive comments,
4. Speak on any subject other than the subject stated on their Deputation Request Form
5. Disobey the Rules of Procedure or a decision of the Council or Committee

9.9 Expulsion

The Head of Council or Chair may cause to expel and exclude any member of the public who creates any disturbance or acts improperly during a meeting of Council or Committee. If necessary, the Clerk may be called upon to seek the appropriate assistance from police officers for this purpose.

9.14 Appearance - previous - limitation - new information

Any person appearing before Council who has previously appeared before Council on the same subject matter, shall be limited to providing only new information in their second and subsequent appearances.

✓ *Check below:*

I have never spoken on this issue before.

I have spoken on this issue before and the new information I wish to present is as follows:-

{Committee of the Whole/Property & Planning Meeting}

Committee of the Whole Meetings combined with the Property & Planning Committee immediately following, commence at 9:00 a.m., typically on the 2nd Tuesday of each month, unless otherwise advertised.

Committee Deputations are given approx. 15 minutes each at the beginning of the meeting, subject to the Chair's discretion.

Members of Committee may engage in dialogue with the person making a deputation as a matter of receiving and/or clarifying information.

Please present any material, letters or other relevant information concerning your deputation to Committee either at the time of your deputation or in advance of the meeting.

When a number of people are to appear representing one viewpoint or interest group, it is expected the group speak through a spokesperson, or submit written submissions.

{Council Meetings}

Regular Council meetings commence at 12:00 p.m., typically on the 3rd Tuesday of each month, unless otherwise advertised.

Deputations before Council are given approx. 5 minutes each at the beginning of the meeting, subject to the Mayor's discretion.

Council will not debate an issue, but will take the information under advisement.

Please present any material, letters or other relevant information concerning your deputation to Council either at the time of your deputation or in advance of the meeting.

When a number of people are to appear representing one viewpoint or interest group, it is expected the group speak through a spokesperson, or submit written submissions.



December 7, 2015

City Council Committee Report

To: Mayor and Council

Fr: Lauren D'Argis, Corporate Services Manager

**Re: Administration fees from the City of Kenora Endowment Fund held
by the Lake of the Woods Regional Community Foundation**

Recommendation:

Whereas Council of the City of Kenora originally donated \$250,000 to the Community Fund and \$30,000 to the Operating Endowment Fund of the Lake of the Woods Regional Community Foundation (LOWCF) in 2005; and

Whereas the agreement between the City and the LOWCF indicated that all earning from the Operating Endowment Fund donation and no earnings from the Community Fund donation were to be used for administration; and

Whereas the Council of the City of Kenora has provided a donation towards LOWCF administration of \$25,000 annually from 2005 to 2011 followed by \$20,000 in 2012 and reducing the amount by \$5,000 each year; and

Whereas Council of the City of Kenora is scheduled to cease providing funds towards administrative costs to the LOWCF in its 2016 budget;

Now therefore let it be resolved that the Council of City of Kenora authorizes staff to amend the contract and to allow the LOWCF to annually use up to \$5,000 of the interest generated from the City's portion of the Community Fund to be used towards administrative costs.

Background:

Since inception in 2005, the LOWCF has distributed for granting approximately \$78,000.

The LOWCF is an independent, volunteer driven, charitable organization that helps facilitate community philanthropy. Donations to the Community Fund are pooled together and invested. Only the income from these investments is used to make grants while the capital remains untouched.

In 2005, the City of Kenora provided \$286,900.22 to the LOWCF:

- \$250,000 to the Community Fund,
- \$30,000 to the Operating Endowment Fund and
- \$6,900.22 to be distributed under a municipal grants program for 2005.

In 2005, because the City was provided \$30,000 to the Operating Endowment Fund and additional donated money towards administrative costs out of its operating budget, the LOWCF agreed that none of the interest generated from the City's portion of the Community Fund would be allocated towards administration. The LOWCF has provided some additional information in relation to the endowment funds resulting from the City's contributions. It has been attached for Council's reference.

It is typical that all endowment funds like the Community Fund have a portion of their interest generated allocated to administration. The LOWCF uses 1.25% as its administration fee on the non-City donated portion of the Community Fund.

The LOWCF has approached the City for permission to use up to \$5,000 annually and only if required towards administrative costs.

Budget:

No anticipated budget impacts because this ensures the scheduled cessation of funding of administrative costs to the LOWCF.

Communication Plan/Notice By-law Requirements:

Communication with LOWCF.

Strategic Plan or other Guiding Document:

Fiscal Responsibility: We manage the municipal finances in a responsible, prudent and transparent manner.



5 January 2016

City Council Committee Report

To: Mayor and Council

Fr: Karen Brown, CAO

Re: Strategic Plan - Balanced Scorecard

Recommendation:

That Council hereby accepts the Balanced Scorecard Performance Measurement document as a tool for monitoring ongoing effectiveness related to the implementation of actions identified within the City of Kenora's Strategic Plan – Our Vision is 20/20; and further

That Council hereby directs Administration to perform an ongoing review of this tool, making amendments as appropriate, to ensure the City is actively measuring and reporting on its progress in implementation of the actions within its strategic plan.

Background:

As part of moving forward with the City's Strategic Plan – Kenora, Our Vision is 20/20, the concept of a balanced scorecard to use for monitoring effectiveness related to the implementation of the actions outlined in the strategic plan was developed. The City engaged the services of BMA Management Consulting Inc. (BMA) to develop a document outlining metrics that would help measure the ongoing results of the strategic plan efforts. A draft document was developed, and provided to the Senior Management Team, together with a number of the Property & Planning Staff for their input and comments. The consultants took this feedback, and amended the initial document, resulting in the attached balanced scorecard performance measurement document.

The attached document is a starting point. As with any document related to strategic planning, the attached document should be considered a living document. As the City works to populate data for the balanced scorecard, it may be determined that other metrics will provide a better indicator of City efforts. In addition, as strategic priorities and / or actions change over time, the metrics will need to be reviewed to determine if further amendments are required.

City Administration will populate the metrics back to 2014, the year the strategic plan was approved, and will commence using this tool on an ongoing basis for reporting back to Council and the Public.

Budget / Financial Implications:

The main impact will be staff time required to prepare the ongoing data and related evaluation. This will be a function of the new Special Projects & Research Officer position.

Communication Plan/Notice By-law Requirements:

The balanced scorecard will be used to measure ongoing activity related to the strategic plan on an annual basis, at a minimum, and will be provided to both City Council and the Public to report back on the City's progress.

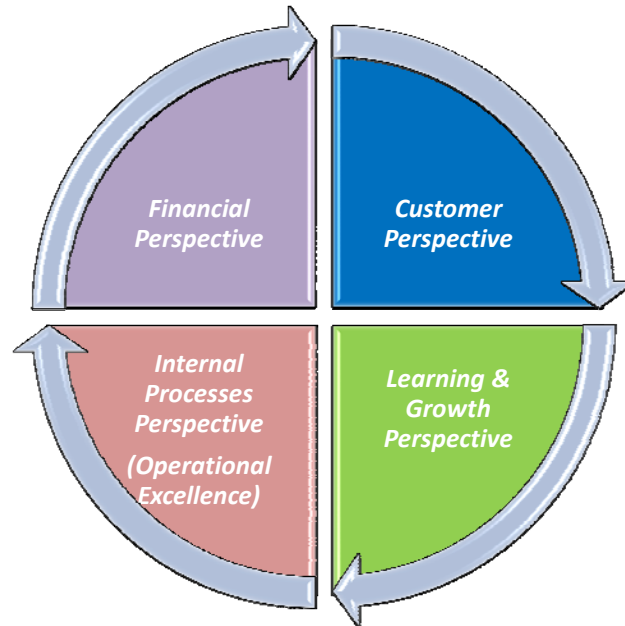
Strategic Plan or other Guiding Document:

The balanced scorecard is designed to monitor progress as the City works to implement the actions within the Strategic Plan, and to communicate that progress back to the public.

*City of Kenora
Balanced Scorecard
Performance Measurement*

December 2015

Introduction—Balanced Scorecard



Introduction

In 2014, the City of Kenora undertook a comprehensive review and community consultation process with the outcome being the development of a Strategic Plan to guide the City over the next five years.

The Strategic Plan includes planned implementation of specific goals and actions. The Strategic Plan provides a roadmap for the City to meet its goals and objectives and ensure that resources are aligned and in place to achieve success. Therefore, successfully implementing the actions and strategies recognizes that a methodological and planned approach is required to achieve all goals and objectives.

Contained within the City's Strategic Plan was the identification of the four top priorities which were organized into **three** overarching **goals**. These goals lay the foundation for specific Corporate Actions (or commitments) that the City of Kenora will pursue as a means of achieving its **Vision**, fulfilling its **Mission** and living up to its **Values**.

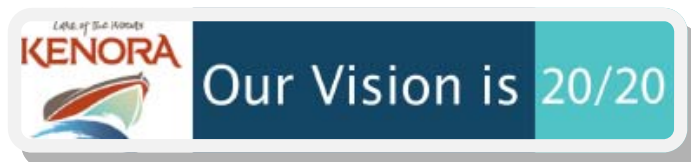
Strategic Goals

Develop Our Economy

Strengthen Our Foundations

Focus On Our People

Contained within the Strategic Plan are 40 different corporate actions that were developed. The development of a balanced scorecard performance measurement system was based on the City's defined strategic goals and the supporting corporate actions.



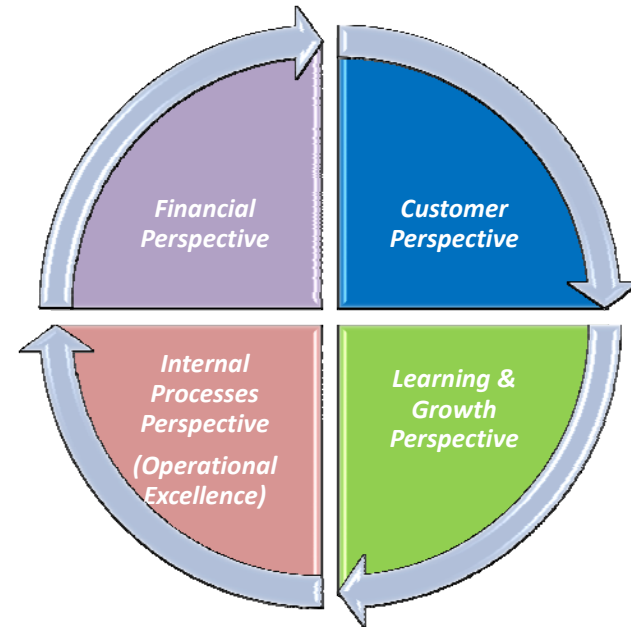
Balanced Scorecard

The City of Kenora, as the next step in the process, has developed a performance measurement system based on a “Balanced Scorecard” approach. A Balanced Scorecard can be described as a “set of measures” to link the strategic objectives with different perspectives of performance. Through the development of a Balanced Scorecard, the City aims to monitor both its current performance and its efforts to improve customer services, streamline key business processes to support operational excellence, manage the City’s financial environment and provide an environment in which its employees are motivated and developed, and enhance information systems.

The Balanced Scorecard literature would suggest a number of different categories to measure performance which provide a balanced high level perspective on those things that are critical to monitoring effective and efficient service delivery. Each of these performance measures provides some kind of useful information to guide the planning process. They balance citizen values, organizational values, and cost efficiency, and reflect elements within the environment and community that are key to success and sustainability.

The Balanced Scorecard considers four key perspectives:

- **Financial Perspective (F)**—What do we need to achieve financial sustainability and meet the community’s expectations?



- **Customer Perspective (C)**—To realize our vision and goals, what do we need to achieve from the community’s and stakeholder’s perspective?
- **Internal Processes Perspective (Operational Excellence) (I)** - What must we excel at in order to deliver value for customers and achieve our objectives?
- **Learning and Growth (L)**—If we are to excel at processes and deliver against customer expectation, what people development support is needed and how do we encourage innovation, change and continuous improvement?

Using a performance measurement tool such as the Balanced Scorecard, it becomes possible to track the progress within the Scorecard. By examining the citizen/customer, internal effectiveness, employee, and financial health indicators pertinent to each strategic direction, the progress of each area of Council's Business Plan can be tracked over time. The Balanced Scorecard also acts as a tool for information decision making, and should be effective as a source of information as to where different initiatives related to the Strategic Plan require modification or development. The framework provides a balanced set of measures across a broad set of categories, capturing both the internal and external environment.

A key activity was to trace the relationships and linkages between key performance outcomes in each of the perspectives to the related performance drivers. These relationships needed to be transparent in order to achieve a balanced strategic plan and scorecard. This involved linking the measures through a series of cause and effect relationships to describe the City's strategy.

The linkages also illustrate how individual staff or team contributions help take the organization forward, by converting its assets into desired outcomes and connecting the desired outcomes with the drivers of those results.

Further, the development of key performance measures (KPIs) identified the sources of data that would be used to gather the performance data, as well as potential targets. As this is the first year in the development of the City's balanced scorecard approach, specific targets may require additional time and research.

Measurement of effectiveness and efficiency is crucial to showing progress in an organization. To gauge progress in this assessment, a Balanced Scorecard is an important tool for showing original baseline as well as progress since that time.

It is recommended that the Balanced Scorecard be implemented in 2016 along with efforts to streamline data collection effort and provide opportunity to review the appropriateness of selected measures. Following this first year of application, it is proposed that measures be reviewed annually. A similar opportunity to review measures can be provided to Council through Strategic Planning Sessions.

The remainder of the report summarizes the balanced scorecard performance measurement which has been aligned with the City's Strategic Plan Actions.

Balanced Scorecard Performance Measures

Goal # 1: Develop Our Economy

Goal # 2: Strengthen Our Foundations

Goal # 3: Focus On Our People

Goal # 1: Develop Our Economy

Balanced Scorecard—Performance Measurement

	#	Strategic Action	Performance Measure	Target	Comments	Measurement	C	F	I	L
Employment Growth	1.1	The City will provide clear and decisive leadership on all matters of economic growth in Kenora and the surrounding district	% non-residential assessment growth	TBD	positive trend	MPAC Assessment	x		x	
			% of ICI building permits that are processed within legislated requirements	95%	positive trend	Building Dept files	x		x	
			# of partnerships with Business	TBD	positive trend					
	1.2	The City will forge strong, dynamic working relationships with the Kenora business community	Level of satisfaction of business community with City business leadership	TBD	positive trend	Annual Business Survey	x		x	
			Level of satisfaction of business community with City services	TBD	positive trend	Annual Business Survey	x		x	
			Event sponsorship	TBD	positive trend	Recreation and Tourism records	x			
			Business level of satisfaction on City services value for money	TBD	positive trend	Annual Business Survey	x		x	
	1.3	The City will foster and support entrepreneurial business development for start-ups and young entrepreneurs	# of new start up companies	TBD	positive trend	Economic Dev Records	x		x	
	1.4	The City will promote Kenora to external investment audiences in specific sectors that provide the most promise for job growth and economic diversification	unemployment rate	Prov. Avg	positive trend	Stats Canada CMA	x		x	
			employment rate	Prov. Avg	positive trend	Stats Canada CMA	x		x	
	1.5	The City will lay the foundations for investment readiness within the mining sector, taking full advantage of anticipated development activity in the region, including the Ring-of-Fire. This work will include building partnerships with industry, First Nations, provincial & federal governments	# of new mining jobs	TBD	positive trend	Stats Canada	x		x	
	1.6	The City will continue to support investment readiness within the forestry sector, taking advantage of new housing construction growth and improved conditions for wood fibre building materials. This work will include building partnerships with industry, First Nations, provincial and federal governments	# of new forestry jobs	TBD	positive trend	Stats Canada	x		x	
	1.7	The City will consider land assembly for the purpose of developing business parks intended to clear-the-way for new industrial investment	# of acres of serviced industrial land trend	TBD	positive trend	Economic Dev Records	x		x	

Balanced Scorecard—Performance Measurement

BALANCED SCORECARD										
	#	Strategic Action	Performance Measure	Target	Comments	Measurement	C	F	I	L
Communications	1.8	The City will clearly communicate the importance of non-residential assessment and its impact on the tax base	% non-residential construction	minimum of 30%	positive trend	Building Dept files	x	x		
			Communication in budget document	annual		Budget document	x			
	1.9	The City will promote Kenora as a 365-day lifestyle destination	# of visitors	TBD	positive trend	Tourism and Recreation files	x			
			# of events	TBD	positive trend	Tourism and Recreation files	x			
Tourism	1.10	The City will promote and leverage its recreation and leisure amenities as a means to support local economic activity, tourism and to strengthen community ties with our regional neighbours	# of information centre inquiries	TBD	positive trend	Tourism files	x		x	
	1.11	The City will support Kenora’s “North America’s Premier Boating Destination” Brand implementation strategy	Hotel/motel vacancy rates	TBD	positive trend	Tourism files	x		x	
	1.12	The City will support, promote and expand the tourism industry. In recognition of the growing importance of tourism within the economy, Kenora will pursue the recruitment and facilitation of a new event(s) which celebrates Kenora as a thriving and dynamic year-round destination	# of new events	TBD	positive trend	Tourism files	x		x	
			# of total events	TBD	positive trend	Tourism files	x		x	

Goal # 2: Strengthen Our Foundations

Balanced Scorecard—Performance Measurement

BALANCED SCORECARD

	#	Strategic Action	Performance Measure	Target	Comments	Measurement	C	F	I	L
Infrastructure	2.1	The City will ensure that our municipal infrastructure is maintained using available resources with the intent of moving towards all City infrastructure being in a good state of repair to ensure certainty, security and long-term stability of our systems	Operating Surplus Ratio	zero or greater	positive trend and a positive ratio	BMA Study or Financial Statements		x		
			Trend in capital contributions	% of annual replacement cost amortization	positive trend	Budget		x		
			Net Financial Position per capita	TBD	positive trend	BMA Study or Financial Statements		x		
	2.2	The City will keep in the forefront that there is a significant infrastructure deficit, and current and future Councils will need to continue to work towards allocating sufficient resources to be able to adequately address this issue	% Change in Infrastructure Deficit	TBD	declining gap	Budget and Asset Management Information		x		
			Asset Consumption Ratio		declining trend	BMA Study or Financial Statements		x		
			Debt Balance	% as compared to average in BMA Study	positive trend	City Financial Statements		x		
	2.3	The City will ensure prompt and immediate response times supported by resilient communications in the event of system outages and other emergencies	Average Fire/Emergency Service Response Times (min)	TBD	positive trend	Fire Statistics, City Tracking System	x		x	
	2.4	The City will act as the catalyst for continuous improvements to the public realm	Affordability index - taxes and water/ww costs as a % of household income	mid range	approx 5% or lower	BMA Study		x		
			Number of transformational innovations introduced to Council	TBD		Staff reports to Council			x	
			Level of satisfaction of citizens that they receive good value for property taxes	TBD	positive trend	Citizen Survey	x			

Balanced Scorecard—Performance Measurement

BALANCED SCORECARD										
	#	Strategic Action	Performance Measure	Target	Comments	Measurement	C	F	I	L
Housing	2.5	The City will encourage new housing partnerships leveraging the skills and expertise of public sector, private sector and community-based agencies within Kenora and beyond	# of new apartment units	TBD	positive trend	Economic Dev Records	x		x	
	2.6	The City will support the development of a diverse range of housing types with an emphasis on affordable options for families, seniors and individuals in need of transitional and emergency housing	# of new senior units	TBD	positive trend	Economic Dev Records	x		x	
			# of new non-profit units/subsidized units	TBD	positive trend	Economic Dev Records	x		x	
	2.7	The City will encourage and support the development of vacant and transitional lands for uses that support our vision	# of vacant land tracks	TBD	negative trend	Planning Records	x			
Amenities	2.8	The City will, in partnership with its First Nations partners, continue to advance the Tunnel Island Common Ground' project in a manner that celebrates and respects the cultural, historic and environmental								
	2.9	The City will support continuous improvements to recreation and leisure amenities, particularly those that support the quality of life	# square metres of recreation facilities per capita	TBD	positive trend	City Records	x			
			usage of recreation facilities	TBD	positive trend	City Records	x		x	
			Fitness membership management	TBD	positive trend	City Records	x		x	
			Satisfaction with level and quality of service	TBD	positive trend	Citizen Survey	x			
			Recreation cost per capita	TBD	negative trend	FIR			x	
	2.10	The City will continue to explore opportunities to develop and improve our beaches, parks & trails	# of km of trails per capita	TBD	positive trend	City Records			x	
Level of satisfaction with beaches, trails & parks			TBD	positive trend	Citizen Survey	x				
Environment	2.11	The City will lead and promote environmental sustainability through conservation, smart building design and, where feasible, retro-fit practices for city-owned facilities	Municipal hydro consumption trend	TBD	negative trend	Billing records		x	x	
			Implementation of new innovation - LED lighting	TBD	negative trend	Reports to Council, Capital Budget		x	x	
	2.12	The City will pursue operational and procurement measures that seek to reduce fuel and energy consumption, where feasible, for city-owned vehicles and equipment	Gas consumption trend					x	x	
	2.13	The City will continue to advance our leadership position as "Stewards of the Lake" and "Stewards of the Land" by safeguarding water quality on our lakes and optimizing waste diversion practices that reduce future landfill requirements	% of waste recycled	TBD	positive trend	Transfer station records		x	x	
			Waste diverted from landfill tonnes	TBD	positive trend	Transfer station records				
Funding	2.14	The City will be an active and vocal champion for fair funding from provincial and federal governments, including gas tax and other transfer allocations. Priority will be given to initiatives that directly address the infrastructure and community development	\$ of grant funding	TBD	positive trend				x	
			# of government advocacy presentations	TBD	positive trend				x	

Goal # 3: Focus On Our People

Balanced Scorecard—Performance Measurement

BALANCED SCORECARD										
	#	Strategic Action	Performance Measure	Target	Comments	Measurement	C	F	I	L
Org. Efficiency	3.1	The City will undertake a full organizational review to identify service levels and determine specific areas of the organization that are inappropriately or inadequately resourced	Completion of organizational review						x	
	3.2	The City will identify and mitigate succession planning issues across the full spectrum of the organization in full anticipation of the imminent retirement plans of senior staff	Finalize succession plan and regular reviews/updates						x	x
Customer Service	3.3	The City will ensure that customer service excellence is understood and ingrained in the culture and fabric of our organization. The City will commit to a citizen-first approach to maintaining relations with the public. (This will be delivered to all Staff across the organization)	# hours of customer service training per employee	TBD	positive trend	Departmental Records			x	x
			Implementation of customized customer service training program	TBD	positive trend	Program manual	x			
			Citizen satisfaction with level and quality of City Services	TBD	positive trend	Citizen Survey	x			
			Citizen satisfaction with City communications	TBD	positive trend	Citizen Survey	x			
			# of customer surveys completed	TBD	positive trend	Citizen Survey	x			
			% of staff that concur that City is providing service excellence	TBD	positive trend	Staff Survey			x	x
	3.4	The City will embrace the importance of empowering Staff to make decisions that consistently demonstrate our commitment to making prompt, efficient and courteous customer service to our residents	Turnaround times for customer response within service standards	TBD	positive trend	Departmental Records	x			
			# of staff empowerment training hours per employee	TBD	positive trend	HR records				
			% of staff that concur that staff are empowered	TBD	positive trend	Staff Survey			x	x
	Internal Communications	3.5	The City will foster inter-departmental, cross-organizational communication to avoid duplication	% employees satisfied with communication	TBD	positive trend	Staff Survey			x
Multi-modal staff sessions				TBD	positive trend	Management records			x	
3.6		The City will conduct annual staff roundtable workshops to promote inter-departmental idea exchanges, employee engagement and knowledge transfer	# employees attending workshops	TBD	positive trend	HR attendance records			x	x
3.7		The City will roll-out an annual, confidential employee engagement survey to Staff that will identify and support the resolution of workplace related issues and challenges impacting the health and sustainability of the organization	Employee Satisfaction Survey - % of staff satisfied with workplace	TBD	positive trend	Staff Survey			x	x
3.8		The City will produce and distribute an internal quarterly e-newsletter that documents the activities, successes and staffing changes within the city	Quarterly newsletters or other alternative communication tools such as an Internal Communication System	TBD	4 per year	Quarterly Newsletter			x	x

Balanced Scorecard—Performance Measurement

BALANCED SCORECARD

	#	Strategic Action	Performance Measure	Target	Comments	Measurement	C	F	I	L	
Learning & Development	3.9	The City will establish protocols for Staff orientation that provide the fundamental tools of customer service and organizational understanding	Staff orientation	TBD		Staff orientation manual			x	x	
			New Employee staff survey after 6 months to a year of employment	TBD		New employee staff survey			x	x	
	3.10	The City will ensure that employee learning & development opportunities are delivered to all levels of Staff in a prompt and timely manner that enables appropriate career planning and skills development	Staff satisfaction rating in their training	TBD		Staff survey				x	
			Average corporate learning hours per FTE	TBD	maintain or improve	Departmental Records				x	
			Staff turnover rate	TBD		HR Records					x
			Staff training costs as a % of expenditures	TBD	maintain or increase	Budget and Year End Actuals					x
	3.11	The City will commit to preventing occupational illness and injury in the workplace	Reduce absenteeism	TBD		HR Records					x
			Comparison of WSIB rebate/surcharge	TBD		HR Records					x
			Employee turnover through resignation	TBD		HR Records					x
			Sick days per year per employee	TBD		HR Records					x
			# of lost time incidents	TBD							
	3.12	The City will leverage the power of peer-to-peer knowledge transfer through mentoring to ensure the continuity of institutional skills and know-how	Mentoring	TBD		Management Records					
Succession planning			TBD		HR Records						
Partnerships	3.13	The City will continue to build and strengthen our working relations with other neighbouring municipalities and our Treaty 3 First Nations partners. Kenora Council and senior leadership are committed to annual meetings with our First Nations partners to identify issues of common concern and to discuss pathways for closer collaboration									
	3.14	The City will forge stronger relations with neighbouring communities and area municipalities by City staff, particularly those that help ensure tight co-ordination of emergency response situations, disaster relief efforts and clear communication protocols between the City of Kenora, the Ontario Provincial Police, and the neighbouring communities									



January 4, 2016

City Council Committee Report

To: Mayor and Council

Fr: Michelle Saunders, Tax Collector

Re: Tax Appeals under Section 357 of the Municipal Act, 2001

Recommendation:

That Council hereby approves Section 357 tax adjustments with potential refunds totaling \$4,202.73.

Background:

The cancellation and refund of taxes are dealt with by Council under Section 357 of the Municipal Act. They typically relate to properties that have had an assessment reduction due to a change in assessment classification, fire, demolition, substantially damaged or repair preventing normal use.

Budget/Finance Implications:

The municipal share of the tax reduction relating to the Section 357 adjustment is \$3,221.50.

Communication Plan/Notice By-law Requirements:

Property owners receiving a Section 357 adjustment will be notified in writing of the applicable refund amount.

Strategic Plan or other Guiding Document:

Legislative requirement.

December 30, 2015

City Council Committee Report

TO: Mayor & Council

FR: Heather Kasprick, Manager of Legislative Services

RE: Set Fine application for bylaw #6-2006

Recommendation:

That Council authorizes an application to the Regional Senior Justice, Ontario Court of Justice, Northwest Region, for an Order approving the set fines for the offences attached as Schedule "A" to this Resolution which establishes set fines for bylaw number 6-2006 in the City of Kenora.

Schedule "A"

The Corporation of the City of Kenora

By-Law Number 6 – 2006

A by-law to prohibit and regulate the installation and use of extension cords over or upon public walkways in the City of Kenora.

PART I Set Fine Schedule

Item	Column 1 Short Form Wording	Column 2 Provision Creating or Defining Offence	Column 3 Set Fine
1	Extension cord upon (over) public sidewalk	Section 1	\$ 85.00

Background:

Section 128(1) of The Municipal Act, 2001, authorizes a local municipality to prohibit and regulate public nuisances, including matters that, in the opinion of Council, are or could become or cause specific nuisances. In 2006, bylaw number 6-2006 was passed by Council as it was deemed necessary to adopt a by-law to prohibit the placing of electric extension cords over or upon public sidewalks in the City of Kenora as it was deemed to be a both a public nuisance as well as a public health and safety matter.

This bylaw does allow for any owner or occupier of any premises in the City of Kenora who does not have a driveway, to place electrical extension cords over a public sidewalk provided that they abide to specific standards as described in the by-law for the use of extension cords over or upon public sidewalks.

At the time the bylaw was established, a set fine was not filed for the bylaw and therefore does not allow for the officers to lay a set fine for offenders. This wording will now allow for officers to directly deal with the offenders through a Part I charge.

Note: The penalty provision for the offence indicated above is Section 3 of By-law No. 6 - 2006, a certified copy of which has been filed, and section 61 of the Provincial Offences Act, R.S.O. 1990, c. P.33, as amended.

Budget:

This set fine could result in additional revenue to the 2016 budget.

Communication Plan/Notice By-law Requirements:

Regional Senior Justice, Ontario Court of Justice, Northwest Region

Strategic Plan or other Guiding Document:

Administrative only



December 30, 2015

City Council Committee Report

TO: Mayor & Council

FR: Heather Kasprick, Manager of Legislative Services

RE: Traffic and Parking Bylaw Part II Set Fines

Recommendation:

That Council authorizes an application to the Regional Senior Justice, Ontario Court of Justice, Northwest Region, for an Order approving the set fines for the offences attached as Schedule "A" to this Resolution which establishes set fines for the Traffic and Parking Bylaw in the City of Kenora.

Schedule "A" PART II SET FINE SCHEDULE Traffic and Parking Bylaw

Item	Column 1 Short Form Wording	Column 2 Provision Creating or Defining Offence	Column 3 Voluntary Payment	Column 4 Set Fine
1.	Improper parallel parking on highway	Section 16(a)	\$ 25.00	\$ 30.00
2.	Improper parallel parking on highway designated for one-way traffic	Section 16(b)	\$ 25.00	\$ 30.00
3.	Improper parking – motorcycle	Section 17	\$ 25.00	\$ 30.00
4.	Improper 45 degree angle parking	Section 19	\$ 25.00	\$ 30.00
5.	Improper 90 degree angle parking	Section 20	\$ 25.00	\$ 30.00
6.	Angle park vehicle (combination of vehicles) with length over 6.7 metres (having more than two axles)	Section 21(a)	\$ 25.00	\$ 30.00
7.	Park vehicle (combination of vehicles) with length over 6.7 metres for more than one hour	Section 21(b)	\$ 25.00	\$ 30.00
8.	Park detached trailer	Section 21(c)	\$ 25.00	\$ 30.00
9.	Park contrary to sign	Section 23	\$ 30.00	\$ 35.00
10.	Park contrary to sign	Section 24	\$ 30.00	\$ 35.00

11.	Stop contrary to sign	Section 25	\$ 30.00	\$ 35.00
12.	Park contrary to sign	Section 26	\$ 30.00	\$ 35.00
13.	Park contrary to sign	Section 27	\$ 30.00	\$ 35.00
14.	Park obstructing snow removal (highway maintenance)	Section 28	\$ 80.00	\$100.00
15.	Park in excess of 48 hour time limit	Section 29	\$ 30.00	\$ 35.00
16.	Park on sidewalk	Section 30(a)	\$ 25.00	\$ 30.00
17.	Park within one metre of laneway (driveway)	Section 30(b)	\$ 25.00	\$ 30.00
18.	Park within six metres of intersection	Section 30(c)	\$ 25.00	\$ 30.00
19.	Park within three metres of fire hydrant	Section 30(d)	\$ 30.00	\$ 35.00
20.	Park on crosswalk	Section 30(e)	\$ 25.00	\$ 30.00
21.	Park on boulevard	Section 30(f)	\$ 25.00	\$ 30.00
22.	Park on bridge (approach to bridge)	Section 30(g)	\$ 30.00	\$ 35.00
23.	Park obstructing traffic	Section 30(h)	\$ 30.00	\$ 35.00
24.	Park preventing convenient removal of other vehicle	Section 30(i)	\$ 25.00	\$ 30.00
25.	Park in laneway	Section 30(j)	\$ 25.00	\$ 30.00
26.	Park unlicensed vehicle on highway	Section 30(k)	\$ 25.00	\$ 30.00
27.	Park vehicle displayed for sale	Section 30(l)	\$ 25.00	\$ 30.00
28.	Park in front of entrance to hospital (medical centre) (nursing home) (hotel)(theatre) (auditorium) (place of large assemblage)	Section 31	\$ 25.00	\$ 30.00
29.	Park on hospital (medical centre) (nursing home) property in front of entrance	Section 32	\$ 25.00	\$ 30.00
30.	Park in bus zone	Section 34	\$ 45.00	\$ 50.00
31.	Park in school bus loading zone	Section 37	\$ 45.00	\$ 50.00
32.	Park within cul-de-sac turning basin	Section 38(a)	\$ 45.00	\$ 50.00
33.	Park within 15 metres of end of roadway on dead end highway	Section 38(b)	\$ 45.00	\$ 50.00
34.	Park in Accessible Parking Space	Section 40	\$ 300.00	\$ 325.00
35.	Park in parking meter zone when prohibited	Section 48	\$ 30.00	\$ 35.00
36.	Improper parallel parking at meter	Section 51	\$ 25.00	\$ 30.00
37.	Improper angle parking at meter	Section 52	\$ 25.00	\$ 30.00

38.	Park at expired meter (without valid ticket from parking machine)	Section 53	\$ 15.00	\$ 20.00
39.	Park in excess of maximum time allowed by parking meter	Section 55	\$ 20.00	\$ 25.00
40.	Park at covered meter	Section 58	\$ 45.00	\$ 50.00

41.	Improper parallel parking on highway	Section 16(a)	\$ 25.00	\$ 30.00
42.	Improper parallel parking on highway designated for one-way traffic	Section 16(b)	\$ 25.00	\$ 30.00
43.	Improper parking – motorcycle	Section 17	\$ 25.00	\$ 30.00
44.	Improper 45 degree angle parking	Section 19	\$ 25.00	\$ 30.00
45.	Improper 90 degree angle parking	Section 20	\$ 25.00	\$ 30.00
46.	Angle park vehicle (combination of vehicles) with length over 6.7 metres (having more than two axles)	Section 21(a)	\$ 25.00	\$ 30.00
47.	Park vehicle (combination of vehicles) with length over 6.7 metres for more than one hour	Section 21(b)	\$ 25.00	\$ 30.00
48.	Park detached trailer	Section 21(c)	\$ 25.00	\$ 30.00
49.	Park contrary to sign	Section 23	\$ 30.00	\$ 35.00
50.	Park contrary to sign	Section 24	\$ 30.00	\$ 35.00
51.	Stop contrary to sign	Section 25	\$ 30.00	\$ 35.00
52.	Park contrary to sign	Section 26	\$ 30.00	\$ 35.00
53.	Park contrary to sign	Section 27	\$ 30.00	\$ 35.00
54.	Park obstructing snow removal (highway maintenance)	Section 28	\$ 80.00	\$ 100.00
55.	Park in excess of 48 hour time limit	Section 29	\$ 30.00	\$ 35.00
56.	Park on sidewalk	Section 30(a)	\$ 25.00	\$ 30.00
57.	Park within one metre of laneway (driveway)	Section 30(b)	\$ 25.00	\$ 30.00
58.	Park within six metres of intersection	Section 30(c)	\$ 25.00	\$ 30.00
59.	Park within three metres of fire hydrant	Section 30(d)	\$ 30.00	\$ 35.00
60.	Park on crosswalk	Section 30(e)	\$ 25.00	\$ 30.00
61.	Park on boulevard	Section 30(f)	\$ 25.00	\$ 30.00
62.	Park on bridge (approach to bridge)	Section 30(g)	\$ 30.00	\$ 35.00
63.	Park obstructing traffic	Section 30(h)	\$ 30.00	\$ 35.00
64.	Park preventing convenient removal of other vehicle	Section 30(i)	\$ 25.00	\$ 30.00
65.	Park in laneway	Section 30(j)	\$ 25.00	\$ 30.00

66.	Park unlicensed vehicle on highway	Section 30(k)	\$ 25.00	\$ 30.00
67.	Park vehicle displayed for sale	Section 30(l)	\$ 25.00	\$ 30.00
68.	Park in front of entrance to hospital (medical centre) (nursing home) (hotel)(theatre) (auditorium) (place of large assemblage)	Section 31	\$ 25.00	\$ 30.00
69.	Park on hospital (medical centre) (nursing home) property in front of entrance	Section 32	\$ 25.00	\$ 30.00
70.	Park in bus zone	Section 34	\$ 45.00	\$ 50.00
71.	Park in school bus loading zone	Section 37	\$ 45.00	\$ 50.00
72.	Park within cul-de-sac turning basin	Section 38(a)	\$ 45.00	\$ 50.00
73.	Park within 15 metres of end of roadway on dead end highway	Section 38(b)	\$ 45.00	\$ 50.00
74.	Park in Accessible Parking Space	Section 40	\$ 300.00	\$ 325.00
75.	Park in parking meter zone when prohibited	Section 48	\$ 30.00	\$ 35.00
76.	Improper parallel parking at meter	Section 51	\$ 25.00	\$ 30.00
77.	Improper angle parking at meter	Section 52	\$ 25.00	\$ 30.00
78.	Park at expired meter (without valid ticket from parking machine)	Section 53	\$ 15.00	\$ 20.00
79.	Park in excess of maximum time allowed by parking meter	Section 55	\$ 20.00	\$ 25.00
80.	Park at covered meter	Section 58	\$ 45.00	\$ 50.00

Background:

At the December 15, 2015 Council meeting, Council approved bylaw number 180-2015, a bylaw to establish a new traffic and parking bylaw for the City of Kenora. This bylaw regulates the standards for parking and traffic within the City which is in conjunction with the Highway Traffic Act. This bylaw received extensive review by our Engineering department, our municipal prosecutor, bylaw enforcement officers and supervisor as well as legal counsel. It is a comprehensive bylaw which encompasses years of amendments since the last comprehensive review in 2001.

Further to this bylaw adoption, a full review was conducted by myself, the bylaw officers, bylaw supervisor and municipal prosecutor in partnership with legal counsel. Comparators were used to determine other municipal set fines that have similar size and conditions.

The last full review of our set fines was done in 2008 at which time a few of the fines were increased. The list of proposed set fines is outlined below. Where a set fine previously existed, it displays the current set fine, along with the proposed increase to the set fine and voluntary payments. You will note many areas have been increased which are being recommended based on other established fines. Many of the increases are warranted given that there is little deterrent in the current set fine schedule for violators and encourages more offenders to "take their chances" on receiving a ticket. Example of this would be the expired meter set fine. The cost to park at a meter for the day (8 hours @ \$0.75/hr) is \$6.00. The voluntary payment is \$10.00 (\$15.00 for set fine after 3 days) for an expired meter. By increasing this voluntary fine to \$15.00 (\$20.00 for set fine after 3 days) it doubles the cost for a person to park for the day and will act as a heightened risk for a person to take and should gain compliance on parking regulations.

Currently there are also very few set fines which the officers can lay a part II charge under a Provincial Offences Act. Additional set fines have been established under the new bylaw to allow officers to have a mechanism to lay a charge easily when encountering a parking or traffic violation. Currently, without a set fine for many of the violations, the only choice the officer has is to lay a part III charge which is far more extensive in administration and court cost times for minor infractions.

You will note an additional separate report is also before you which considers Part I charges as well. Under the Provincial Offences Act, Section 14, a Part II can only be used for unlawful parking, standing and stopping offences. If it is not one of these, it is not a Part II charge and can be established under a Part I offence.

These new set fines have been reviewed closely for increases and establishment of reasonable fines for non-existing categories.

Note: The general penalty provision for the offences listed above is Section 82 of By-law No. 180 – 2015, a certified copy of which has been filed, and section 61 of the Provincial Offences Act, R.S.O. 1990, c. P.33, as amended.

	Column 1 Short Form Wording	Column 2 Provision Creating or Defining Offence	Column 3 Voluntary Payment PROPOSED	Column 4 Set Fine PROPOSED	Current Voluntary Payment	Current Set Fine (if available)
1	Improper parallel parking on highway	Section 16(a)	\$ 25.00	\$ 30.00	\$15.00	\$20.00
2	Improper parallel parking on highway designated for one-way traffic	Section 16(b)	\$ 25.00	\$ 30.00	\$15.00	\$20.00
3	Improper parking – motorcycle	Section 17	\$ 25.00	\$ 30.00	\$15.00	\$20.00
4	Improper 45 degree angle parking	Section 19	\$ 25.00	\$ 30.00	\$15.00	\$20.00
5	Improper 90 degree angle parking	Section 20	\$ 25.00	\$ 30.00	\$15.00	\$20.00
6	Angle park vehicle (combination of vehicles) with length over 6.7 metres (having more than two axles)	Section 21(a)	\$ 25.00	\$ 30.00	\$15.00	\$20.00
7	Park vehicle (combination of vehicles) with length over 6.7 metres for more than one hour	Section 21(b)	\$ 25.00	\$ 30.00	\$15.00	\$20.00
8	Park detached trailer	Section 21(c)	\$ 25.00	\$ 30.00	\$15.00	\$20.00
9	Park contrary to sign	Section 23	\$ 30.00	\$ 35.00	\$25.00	\$30.00
10	Park contrary to sign	Section 24	\$ 30.00	\$ 35.00	\$25.00	\$30.00
11	Stop contrary to sign	Section 25	\$ 30.00	\$ 35.00	n/a	n/a
12	Park contrary to sign	Section 26	\$ 30.00	\$ 35.00	n/a	n/a
13	Park contrary to sign	Section 27	\$ 30.00	\$ 35.00	\$25.00	\$30.00
14	Park obstructing snow removal (highway maintenance)	Section 28	\$ 80.00	\$100.00	n/a	n/a
15	Park in excess of 48 hour time limit	Section 29	\$ 30.00	\$ 35.00	\$15.00	\$20.00
16	Park on sidewalk	Section 30(a)	\$ 25.00	\$ 30.00	\$15.00	\$20.00
17	Park within one metre of laneway	Section 30(b)	\$ 25.00	\$ 30.00	\$15.00	\$20.00

	(driveway)					
18	Park within six metres of intersection	Section 30(c)	\$ 25.00	\$ 30.00	\$15.00	\$20.00
19	Park within three metres of fire hydrant	Section 30(d)	\$ 30.00	\$ 35.00	\$15.00	\$20.00
20	Park on crosswalk	Section 30(e)	\$ 25.00	\$ 30.00	\$15.00	\$20.00
21	Park on boulevard	Section 30(f)	\$ 25.00	\$ 30.00	\$15.00	\$20.00
22	Park on bridge (approach to bridge)	Section 30(g)	\$ 30.00	\$ 35.00	\$15.00	\$20.00
23	Park obstructing traffic	Section 30(h)	\$ 30.00	\$ 35.00	\$15.00	\$20.00
24	Park preventing convenient removal of other vehicle	Section 30(i)	\$ 25.00	\$ 30.00	n/a	n/a
25	Park in laneway	Section 30(j)	\$ 25.00	\$ 30.00	\$14.00	\$20.00
26	Park unlicensed vehicle on highway	Section 30(k)	\$ 25.00	\$ 30.00	n/a	n/a
27	Park vehicle displayed for sale	Section 30(l)	\$ 25.00	\$ 30.00	n/a	n/a
28	Park in front of entrance to hospital (medical centre) (nursing home) (hotel) (theatre) (auditorium) (place of large assemblage)	Section 31	\$ 25.00	\$ 30.00	n/a	n/a
29	Park on hospital (medical centre) (nursing home) property in front of entrance	Section 32	\$ 25.00	\$ 30.00	n/a	n/a
30	Park in bus zone	Section 34	\$ 45.00	\$ 50.00	n/a	n/a
31	Park in school bus loading zone	Section 37	\$ 45.00	\$ 50.00	n/a	n/a
32	Park within cul-de-sac turning basin	Section 38(a)	\$ 45.00	\$ 50.00	n/a	n/a
33	Park within 15 metres of end of roadway on dead end highway	Section 38(b)	\$ 45.00	\$ 50.00	n/a	n/a
34	Park in Accessible Parking Space	Section 40	\$ 300.00	\$ 325.00	n/a	n/a
35	Park in parking meter zone when prohibited	Section 48	\$ 30.00	\$ 35.00	n/a	n/a
36	Improper parallel parking at meter	Section 51	\$ 25.00	\$ 30.00	n/a	n/a
37	Improper angle parking at meter	Section 52	\$ 25.00	\$ 30.00	n/a	n/a
38	Park at expired meter (without valid ticket from parking machine)	Section 53	\$ 15.00	\$ 20.00	\$10.00	\$15.00
39	Park in excess of maximum time allowed by parking meter	Section 55	\$ 20.00	\$ 25.00	\$15.00	\$20.00
40	Park at covered meter	Section 58	\$ 45.00	\$ 50.00	n/a	n/a

41	Improper parallel parking on highway	Section 16(a)	\$ 25.00	\$ 30.00	n/a	n/a
42	Improper parallel parking on highway designated for one-way traffic	Section 16(b)	\$ 25.00	\$ 30.00	n/a	n/a
43	Improper parking – motorcycle	Section 17	\$ 25.00	\$ 30.00	n/a	n/a
44	Improper 45 degree angle parking	Section 19	\$ 25.00	\$ 30.00	n/a	n/a
45	Improper 90 degree angle parking	Section 20	\$ 25.00	\$ 30.00	n/a	n/a

46	Angle park vehicle (combination of vehicles) with length over 6.7 metres (having more than two axles)	Section 21(a)	\$ 25.00	\$ 30.00	n/a	n/a
47	Park vehicle (combination of vehicles) with length over 6.7 metres for more than one hour	Section 21(b)	\$ 25.00	\$ 30.00	n/a	n/a
48	Park detached trailer	Section 21(c)	\$ 25.00	\$ 30.00	n/a	n/a
49	Park contrary to sign	Section 23	\$ 30.00	\$ 35.00	\$25.00	\$30.00
50	Park contrary to sign	Section 24	\$ 30.00	\$ 35.00	\$25.00	\$30.00
51	Stop contrary to sign	Section 25	\$ 30.00	\$ 35.00	\$25.00	\$30.00
52	Park contrary to sign	Section 26	\$ 30.00	\$ 35.00	\$25.00	\$30.00
53	Park contrary to sign	Section 27	\$ 30.00	\$ 35.00	\$25.00	\$30.00
54	Park obstructing snow removal (highway maintenance)	Section 28	\$ 80.00	\$ 100.00	n/a	n/a
55	Park in excess of 48 hour time limit	Section 29	\$ 30.00	\$ 35.00	\$25.00	\$30.00
56	Park on sidewalk	Section 30(a)	\$ 25.00	\$ 30.00	\$20.00	\$25.00
57	Park within one metre of laneway (driveway)	Section 30(b)	\$ 25.00	\$ 30.00	n/a	n/a
58	Park within six metres of intersection	Section 30(c)	\$ 25.00	\$ 30.00	n/a	n/a
59	Park within three metres of fire hydrant	Section 30(d)	\$ 30.00	\$ 35.00	\$25.00	\$30.00
60	Park on crosswalk	Section 30(e)	\$ 25.00	\$ 30.00	n/a	n/a
61	Park on boulevard	Section 30(f)	\$ 25.00	\$ 30.00	n/a	n/a
62	Park on bridge (approach to bridge)	Section 30(g)	\$ 30.00	\$ 35.00	\$25.00	\$30.00
63	Park obstructing traffic	Section 30(h)	\$ 30.00	\$ 35.00	\$25.00	\$30.00
64	Park preventing convenient removal of other vehicle	Section 30(i)	\$ 25.00	\$ 30.00	n/a	n/a
65	Park in laneway	Section 30(j)	\$ 25.00	\$ 30.00	\$20.00	\$25.00
66	Park unlicensed vehicle on highway	Section 30(k)	\$ 25.00	\$ 30.00	n/a	n/a
67	Park vehicle displayed for sale	Section 30(l)	\$ 25.00	\$ 30.00	n/a	n/a
68	Park in front of entrance to hospital (medical centre) (nursing home) (hotel) (theatre) (auditorium) (place of large assemblage)	Section 31	\$ 25.00	\$ 30.00	n/a	n/a
69	Park on hospital (medical centre) (nursing home) property in front of entrance	Section 32	\$ 25.00	\$ 30.00	n/a	n/a
70	Park in bus zone	Section 34	\$ 45.00	\$ 50.00	n/a	n/a
71	Park in school bus loading zone	Section 37	\$ 45.00	\$ 50.00	n/a	n/a
72	Park within cul-de-sac turning basin	Section 38(a)	\$ 45.00	\$ 50.00	n/a	n/a
73	Park within 15 metres of end of roadway on dead end highway	Section 38(b)	\$ 45.00	\$ 50.00	n/a	n/a

74	Park in Accessible Parking Space	Section 40	\$ 300.00	\$ 325.00	\$300.00	\$300.00
75	Park in parking meter zone when prohibited	Section 48	\$ 30.00	\$ 35.00	\$25.00	\$30.00
76	Improper parallel parking at meter	Section 51	\$ 25.00	\$ 30.00	\$20.00	\$25.00
77	Improper angle parking at meter	Section 52	\$ 25.00	\$ 30.00	\$20.00	\$25.00
78	Park at expired meter (without valid ticket from parking machine)	Section 53	\$ 15.00	\$ 20.00	\$10.00	\$15.00
79	Park in excess of maximum time allowed by parking meter	Section 55	\$ 20.00	\$ 25.00	n/a	n/a
80	Park at covered meter	Section 58	\$ 45.00	\$ 50.00	n/a	n/a

Budget:

These increased fines will result in additional revenue to the 2016 budget.

Communication Plan/Notice By-law Requirements:

Regional Senior Justice, Ontario Court of Justice, Northwest Region
Public Notice following passing

Strategic Plan or other Guiding Document:

Administrative only

December 30, 2015

City Council Committee Report

TO: Mayor & Council

FR: Heather Kasprick, Manager of Legislative Services

RE: Traffic and Parking Bylaw Part I Set Fines

Recommendation:

That Council authorizes an application to the Regional Senior Justice, Ontario Court of Justice, Northwest Region, for an Order approving the set fines for the offences attached as Schedule "A" to this Resolution which establishes set fines for the Traffic and Parking Bylaw in the City of Kenora.

**Schedule A
Part I Set Fine Schedule
Traffic and Parking Bylaw**

Item	Column 1 Short Form Wording	Column 2 Provision Creating or Defining Offence	Column 3 Set Fine
1.	Post sign which resembles (imitates) an authorized sign (traffic control device) (traffic control signal)	Section 15(a)	\$ 85.00
2.	Post sign purporting to regulate parking (traffic) on a highway	Section 15(b)	\$ 85.00
3.	Post sign which conceals an authorized sign (traffic control device) (traffic control signal)	Section 15(c)	\$ 85.00
4.	Post sign which interferes with (distracts from) the effectiveness of an authorized sign (traffic control device) (traffic control signal)	Section 15(c)	\$85.00
5.	U-turn not made in safety	Section 64(a)	\$ 85.00
6.	U-turn at intersection prohibited by posted sign	Section 64(b)	\$ 85.00
7.	Heavy vehicle without rubber tires on highway	Section 70	\$ 300.00
8.	Back vehicle into intersection (over crosswalk)	Section 71	\$ 85.00
9.	Back vehicle not in safety	Section 72	\$ 85.00
10.	Fail to ride bicycle near right hand side of roadway	Section 73(a)	\$ 85.00
11.	Unsafe passing on a bicycle	Section 73(b)	\$ 85.00

12.	Fail to ride bicycle in single file	Section 73(c)	\$ 85.00
13.	Management and control of bicycle interfered with by multiple persons on bicycle	Section 73(d)	\$ 85.00
14.	Management and control of bicycle interfered with by carrying package (bundle) (article)	Section 73(d)	\$ 85.00
15.	Park bicycle in a manner which obstructs pedestrian or vehicular traffic	Section 73(e)	\$ 85.00
16.	Ride bicycle on sidewalk with one or more wheels in excess of 45 centimetres in diameter	Section 73(f)	\$ 85.00

Background:

Further to the details of the Part II set fines report, the Part I set fines establish several section under Part I of the Provincial Offences Act which enables officers to lay charges under the bylaw in these areas. None of these sections currently have set fines established and therefore will be an additional benefit to bylaw enforcement officers for laying charges under the bylaw. A fair comparator was used with the City of Thunder Bay in establishing these set fines.

The difference between a Part II fine and a Part I offence is a Part II allows for the opportunity to establish a “voluntary payment” and a set fine in which a Part I does not allow for this. A Part I also has an immediate set fine with a Victim Witness Surcharge that is a legislated amount which is added to every Part I offence.

Note: The general penalty provision for the offences listed above is Section 82 of By-law No. 180 – 2015, a certified copy of which has been filed, and section 61 of the Provincial Offences Act, R.S.O. 1990, c. P.33, as amended.

Budget:

These increased fines will result in additional revenue to the 2016 budget.

Communication Plan/Notice By-law Requirements:

Regional Senior Justice, Ontario Court of Justice, Northwest Region
Public Notice following passing

Strategic Plan or other Guiding Document:

Administrative only



December 18, 2015

City Council Committee Report

TO: Mayor and Council

**FR: Richard Perchuk, Operations Manager
Marco Vogrig, Municipal Engineer**

RE: Keewatin Bridge Rehabilitation Tender Award

Recommendation:

That the tender submitted by Eiffage Innovative Canada Inc, in the amount of \$2,418,350.00., HST extra, related to selecting "Option B with Type M Concrete Barrier including Provisional Items", for the rehabilitation of the Keewatin Channel Bridge, be hereby accepted.

Background:

In October council agreed to tender the Keewatin Channel Bridge Rehabilitation project in advance of the finalization of the 2016 Capital Budget for purposes of accommodating expansion joint and concrete barrier supply in time for the 2016 construction season. Tenders closed on December 15, 2015 with bids submitted as follows:

	Option A with Type J Concrete Barrier	Option B with Type M Concrete Barrier	Option A with Type J Concrete Barrier including Provisional Items	Option B with Type M Concrete Barrier including Provisional Items
Eiffage Innovative Inc	2,244,680.00	2,170,100.00	2,492,930.00	2,418,350.00
Vector Construction Ltd	2,125,374.78	2,133,944.78	2,454,048.16	2,462,618.16
Horseshoe Hill Construction Inc	2,417,356.00	2,369,676.00	2,719,646.00	2,671,966.00
M.D. Steele Construction Inc	2,857,186.20	2,867,086.20	3,144,077.21	3,153,977.21

The tender was let with options related to using an older style concrete barrier being the Type J as required under bid Option A and the newer Type M as requested as bid Option B, as it was uncertain as to which of these two types of barrier would be more economical.

The base bids for Option A and Option B consist of must have repairs to the concrete arch elements of the structure in addition to including expansion joint replacement along with the corresponding Type J and Type M supply and use of concrete barriers.

In addition to the base Option A and Option B pricing, optional pricing was also requested to include repair of the concrete transverse tie beams. The transverse tie beam repairs have been deemed to be not as critical to repair in comparison to the concrete arch

repairs. Meaning the transverse tie beams require attention within the next 2 to 3 years, in comparison to the arches that require rehabilitation that is already behind schedule due to this project being deferred over the last 5 years. Therefore, the transverse tie beam repair is the scope of work associated with the increase in cost related to the prices identified as "including Provisional Items" in the above table. The Provisional Items were included in the tender to provide the City with up front options prior to awarding the tender to be able to pick and choose additional work over and above the base must have rehabilitation work.

In reviewing the bids received it is noted that the increase in cost to include the imminent repair of the transverse tie beams is considered to be a very reasonable added cost to include in project. This inclusion of the Provisional Item of work only adds 13.7% on to the lowest base bid option which relates to an increase in cost of \$292,975.22 in comparison to the lowest base bid option price of \$2,125,374.78. If the transverse tie beam work is delayed to some future date, the synergies of having an already mobilized contractor on site is lost and these repairs in the future would be substantially greater than performing this work within this project. This loss of synergy and cost effectiveness was experienced on the Winnipeg River West Branch Bridge project associated with the works tendered in 2013 and separately again in 2014. One other factor that needs to be taken into consideration is the concrete repair work is based on unit prices and as such care needs to be taken as to not solely select a contractor based on a total tender price as if certain scopes of work exceed the tender estimate, the extra cost to the project escalates more rapidly than for those contractor's whom have less expensive unit prices.

Hence, taking into consideration of the modest increase in cost to include the transverse tie beam repairs within this project and also taking into account the low bid of Eiffage Innovative Inc which includes Provisional Items that do not have the highest unit prices in comparison to the other bids, it is recommended to accept the tender of Eiffage Innovative Inc using Option B with Type M Concrete Barrier including Provisional Items in the total amount of \$2,418,350.00 + HST. Stantec whom are the consulting firm for this project are also in concurrence with this recommendation as per their attached report.

In regards to a proposed budget recommended for this project, based upon the above recommendation to award to the tender to Eiffage Innovative Inc using Option B with Type M Concrete Barrier including Provisional Items, it is suggested to be in the amount of \$2.8 million. This suggest budget figure has been determined to include construction costs, consulting engineering fees, contingency and HST.

Budget/Finance Implications: The City had submitted an Expression of Interest (EOI) under the OCIF Funding Program for \$2M for this rehabilitation in 2015. This was the third time an application for the rehabilitation works for the rehabilitation of the Keewatin Channel Bridge was submitted by Kenora to the Province over the past few years. Unfortunately, as with our previous attempts to obtain funding for this bridge from the Province, the City's EOI was not selected to move forward to the application phase.

The project would be funded from a combination of OCIF Fund annual allocation, Federal Gas Tax, City Roads Reserves and Long Term Debt Financing.

Communication Plan/Notice By-law Requirements:

Resolution required.

Distribution: R. Perchuk, M. Vogrig

Strategic Plan or other Guiding Document:

Goal #2 Strengthen Our Foundations

2-1_The City will ensure that our municipal infrastructure is maintained using available resources with the intent of moving towards all City infrastructure being in a good state of repair to ensure certainty, security and long-term stability of our systems.



December 18, 2015

**City Council
Committee Report**

To: Mayor and Council

Fr: Lori Nelson, Museum Director

Re: Museum Boardroom Rental Rate Increase

Recommendation:

That as recommended by the Museum Board, Council gives three readings to a bylaw to authorize the rental rate for the Museum Boardroom as outlined in the December 18, 2015 report of Lori Nelson, Museum Director, effective February 1, 2016; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a new Tariff of Fees and Charges By-Law Number at its January 19, 2016 meeting to give effect to these rates outlined in the revised Schedule "B"; and further

That By-law Number 97-2015 be hereby repealed.

Background:

When the Museum Board and staff developed their 2014-2017 Strategic Plan, one of the strategic directions identified was "fostering relationships". As part of that directive was the need to conduct a rental analysis and comparison for the museum's rental spaces.

An examination of rental fees for local meeting spaces was conducted. The intent was to ensure that the museum rental fees were in line with other local facilities, keeping in mind some of the variables which include the additional costs for renters due to the Municipal Alcohol Policy (re: insurance) and the uniqueness of the museum's spaces. As a result, the recommendation to increase the rental fee for the Museum Board room was brought to the Museum Board at their December 17, 2015 meeting. The increase has the Board's approval (see Museum Board Meeting Minutes, Dec. 17/15).

The Board is asking that Council hereby approves the rental fees for the Museum Board Room to \$125 + HST for a four-hour rental and to \$200 + HST for a rental of more than four hours; and the addition of a charge of \$25.00 for coffee service in the board room.

Budget:

Room rental revenues will be reflected in the 2016 proposed operating budget

Communication Plan/Notice By-law Requirements:

Required under Schedule 'A' to Notice By-law 144-2007: before passing or amending a by-law pertaining to fees and charges imposed by the municipality, Council shall give

public notice of its intention to pass a by-law by placing it on applicable agenda preceding meeting subsequently posted on Portal.

Distribution: L. Nelson, C. Neil

Strategic Plan or other Guiding Document:

Fiscal Responsibility: We manage the municipal finances in a responsible, prudent and transparent manner.

Lake of the Woods Museum Strategic Plan, 2014-2017.



January 4, 2016

City Council Committee Report

TO: Mayor and Council

FR: Melissa Shaw, Planning Assistant

RE: Authorize agreement of purchase and sale – Gagne

Recommendation:

That the Council of the Corporation of the City of Kenora authorizes the Mayor and Clerk to enter into an agreement of purchase and sale of property described as Part 1 and Part 2 23R- 12433, Dufresne Island, Winnipeg River, City of Kenora, in the District of Kenora to Ray Gagnon and Donna Gagnon at the price of \$ 4715.20 + any applicable taxes, legal and transfer fees and subject to a consolidation agreement with the City of Kenora; and further

That the purchaser be responsible for all costs associated with the purchase/sale, including fee for provision of the opinion of value and for those associated with the consolidation agreement, including registration.

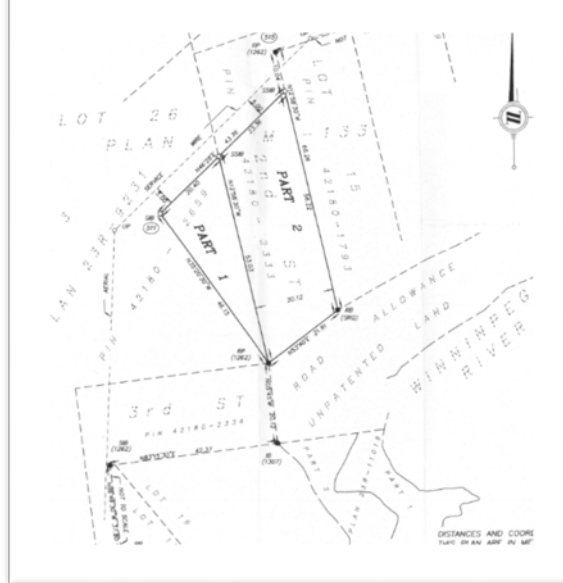
Background:

On June 23, 2014, Council approved the following Resolution:

That lands described as Past of Part 3, Plan 23R 9231 and Second Street and Third Street on Plan M.133 be declared surplus to the City's needs; and further

That Staff be directed to contract abutting neighbours with respect to purchase/sale of the surplus lands for a price of \$0.28 per square foot, plus all costs associated with the transfer, including surveying costs (the City will use survey instructions).

The survey and opinion of value have been provided and notice has been given per the City of Kenora Notice By-law requirements.



Budget:

Proceeds to be allocated to planning land sales; property owner responsible for all other costs.

Communication Plan/Notice By-law Requirements:

By Minutes of Committee of the Whole and Agenda and Minutes of Council; Planning Assistant, Planning Administrator, GIS Technician, Municipal Solicitor, Property Owner

Strategic Plan or other Guiding Document:

Administrative



December 15, 2015

City Council Committee Report

To: Mayor & Council

Fr: Tara Rickaby, Planning Administrator

Re: Black Sturgeon Lakes Water Quality Monitoring - 2015

Recommendation:

That Council hereby accepts the 2015 Black Sturgeon Lakes Water Quality Monitoring Report, as prepared by Kenora Consultants – Ryan Haines, B.Sc.

Background:

In 2007, City Council approved the development of a lake capacity and management study for Black Sturgeon Lake. When the final report was accepted, one of the key recommendations was that the City develop a comprehensive monitoring program to assess patterns in lake productivity (including total phosphorus and chlorophyll), during open water season. Two years of monitoring took place in 2009 and 2010.

In 2015, Council approved funds for further monitoring and reporting. Kenora Consulting was awarded the contract and has provided the comprehensive report for 2015. The report indicates that the health of the water body has remained consistent and is not deteriorating over time.

Budget/Finance Implications:

Ongoing funding for 2016 and beyond.

Communication Plan/Notice By-law Requirements:

By Minutes of Committee of the Whole and Agenda and Minutes of Council; Planning Administrator, Operations Manager
Report to be posted on City's portal

Strategic Plan or other Guiding Document:

City of Kenora Official Plan (2015)

- Principle 2 – Natural Environment

Kenora shall support the protection and integrity of the natural environment, as valued by the community.

- Section 5.3 – Black Sturgeon Lake (Restricted) Development Area - It is recognized that the protection of water quality is of paramount importance for Black Sturgeon Lake, and it is the objective of this Plan

Strategic Plan – Vision 20/20

2.13 The City will continue to advance our leadership position as “Stewards of the Lake” and “Stewards of the Land” by safeguarding water quality on our lakes and optimizing waste diversion practices that reduce future landfill requirements.



PROCLAMATION

By Virtue of Authority

Vested in me

I hereby proclaim

January 2016

As National Alzheimer Awareness Month in and for the
City of Kenora and request its observance as such by our
citizens.

Proclaimed at the City of Kenora

this 12th day of January, 2016



His Worship Mayor David S. Canfield



Notice of a Statutory Public Meeting Concerning an Amendment to the City of Kenora Official Plan (2015)

Take Notice that the Committee of the Whole of Council of the City of Kenora, will hold a Public Meeting on Tuesday, January 12, 2016 at 11:00 a.m. in the Council Chambers, City Hall, 1 Main Street South, to consider an amendment to the City of Kenora Official Plan pursuant to the provisions of the *Planning Act*.

The purpose of this Amendment to the City of Kenora Official Plan, Council Adoption: May 19, 2015 – Ministerial Approval: November 5, 2015 (By-law 75-2015) is to change the designation of the subject lands described as Registered Plan 158, Blocks D and F PIN 43163-0260, from “Rural Area” with a Future Development Area – Special Policy Area to “Residential Development Area” and “Commercial Development Area”, as illustrated on the key map below.

The effect of this Official Plan Amendment is to prepare the lands for development in accordance with the proposed new Official Plan designations. An application for consent to create two lots will be submitted at a later date.

Any Person May Attend the Public Meeting and/or make a written or verbal presentation in support of, or in opposition to, the proposed Official Plan. At the public meeting, presentations that would take longer than five minutes should be presented in written form and summarized orally. All written submissions received prior to January 12, 2015, or comments on submissions made at the Public Meeting will be considered.

If a person or public body that files a notice of appeal of a decision in respect of the proposed Official Plan does not make oral submissions at the public meeting or make written submissions to the City before the proposed Official Plan, the Ontario Municipal Board may dismiss all or part of the appeal.

If You Wish to Be Notified of the Recommendation and/or the Decision in respect of this matter, you must submit your written request no later than January 12, 2015 to the address provided below. Please provide your name, address and postal code either on the appropriate form at the Public Meeting or by mailing such request to the address provided below.



A copy of the amendment is available at:

On the City Website at: www.kenora.ca. At the Operations Centre - 2nd Floor, 60 Fourteenth Street North. The contact information is provided below.

If you have any questions or comments, please contact: Tara Rickaby, (807) 467-2059, or e-mail at trickaby@kenora.ca.

DATED AT THE CITY OF KENORA THIS 21st DAY OF December, 2015